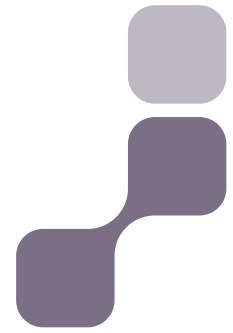


# Collection notice





You have been provided with this form because Viterra Operations Pty Ltd or one of its related companies has collected or will collect personal information about you. This information has been collected from you, and may have also been collected from JobFit, public registers, Kronos and any other third party source advised to you, for the purposes of assessing a job application, marketing purposes, Viterra's internal business purposes, and any other specific purposes advised to you.

The information may be used by Viterra and its related companies, and may be disclosed to its consultants or advisers (legal, financial, industrial relations, or health experts). Any disclosure of Personal Information will be governed by both the Privacy Act, and by Viterra's Privacy Policy, found here: [www.viterra.co.nz](http://www.viterra.co.nz).

This includes details of:

- A. how we collect, hold, store and share Personal Information;
- B. the circumstances in which your Personal Information might be sent overseas;
- C. your rights of access to, and correction of, your Personal Information; and
- D. the security measures we have in place over your Personal Information.

You are not required to provide us with your Personal Information by law, however, if you fail to do so, we may not be able to carry out the purpose for which the personal information may be collected and used, for example assessing your job application or properly administering your employment with Viterra. If you have any questions regarding our use or collection of your Personal Information, please contact Viterra's privacy officer in accordance with the Privacy Policy.

#### **Sensitive Information consent:**

Part of the personal information which Viterra may collect about you may include personal information which is considered sensitive for the purposes of our Privacy Policy, being information about your health, wellbeing, gender, trade union memberships, or other sensitive matters. By supplying us with that information, either directly or through a third party provider, you consent to:

- A. Viterra collecting that information, either directly from you, or from a third party provider;
- B. JobFit or such other third party provider as nominated by Viterra collecting that information, and providing it to Viterra;
- C. Viterra using that information in assessing job applications and your employment with Viterra; and
- D. Viterra storing that information for a reasonable period following the collection of that information or the termination of your employment with Viterra.
- E. A third party provider collecting biometric data (including your fingerprint) for the purpose of time and attendance records.

#### **Access to and correction of personal information:**

You may request confirmation of whether we hold any personal information about you and access to the personal information in accordance our Privacy Policy.

If you believe that the personal information that we hold is inaccurate or otherwise requires correction, you may send Viterra a correction request.

#### **Questions or complaints about how we have handled your personal information:**

If you have a question or complaint you can raise it with Viterra by:

**Emailing** [privacy@viterra.com](mailto:privacy@viterra.com)

**Calling** Viterra on 1800 018 205; or

**Sending** a letter to: The Privacy Officer,  
Level 1, 186 Greenhill Road, Parkside SA 5063.



[vterra.co.nz](https://vterra.co.nz)